

# SIT30816 Certificate III in Commercial Cookery



**Training Presentation**

**BSBSUS201**

**Participate in Environmentally  
Sustainable Work Practices**



CEC Training Partnerships (RTO 40138)

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# ENVIRONMENTAL LEGISLATION

It is important for you to find out how any environmental legislation, regulations and Codes may apply to your establishment and what this means to workplace operations.



## Related Information

[Australian Government Environmental Legislation](#)

**Information might come from the EPA, HR department, managers, the internet, and local government.**

**Understanding the environmental / sustainability legislation, regulations and codes will help you identify environmental and resource hazards and risks in the workplace.**

**Understanding the legislation, regulation and codes helps your ability to comply with them.**

# USAGE ASSESSMENTS

To identify and measure the resources used in the course of providing the products and services you and your establishment provide, you need to carry out a resource usage assessment.

Using the results of the assessment, you will be able to identify ways in which resource efficiency can be improved and developed an action plan.

The goals of the assessment allow you to:

- Calculate the resource usage and waste generation for each business activity area;
- Discover which business activities / areas use the majority of resources;



# USAGE ASSESSMENTS

- Discover which business activities / areas generate the most waste;
- Identify opportunities for resource efficiency improvement;
- Precisely calculate the cost of resources and wastes;
- Allow informed business decisions to be made;
- Reduce costs associated with resource consumption and waste generation;
- Facilitate communication about resource efficiency.



# DOCUMENT RESOURCE USAGE

**Accurate, timely records contribute to the organisation's ability to comply with legislative and auditory requirements. Good record keeping and reporting goes beyond compliance and statutory requirements. It forms the basis for the information management system of the organisation and should be geared to supporting and enhancing business decisions.**



**Records of resource usage for the various work activities commonly undertaken in the organisation or as part of a project can provide valuable information to support future initiatives and decision making.**

# ENVIRONMENTAL HAZARDS

An awareness of environmental hazards, and understanding how to properly control them, reduces health risks to yourself and others. **An environmental hazard is anything that might impact negatively on or damage the environment.**

**Environmental hazards can be reported to an environmental officer, a health and safety officer or committee or to a manager or supervisor.**



# SUSTAINABILITY IN THE WORKPLACE

**Sustainability is the capacity for an organisation to operate without depleting the resources necessary for its operation and without permanently damaging its indirectly linked resources.**

**It is about interacting with the surrounding environment in ways that do not cause harm and will support responsible regeneration of any resources used.**



**Related Information**

[Sustainability in the Workplace](#)

# COMPLIANCE WITH ENVIRONMENTAL REGULATIONS

Employee responsibilities include:



Related Information

[Employee Engagement in Sustainability](#)

- Monitoring of environmental impact;
- Working in ways that encourage sustainability and reduce environmental harm;
- Early hazard identification;
- Risk assessment;
- Following correct reporting and recording processes;
- Hazard management and control.



# ENVIRONMENTAL POLICIES & PROCEDURES

It is common practice for an establishment to have policies and procedures for much of their operations. Your organisation should have an environmental and resource efficiency policy and set of procedures.

**Policy and procedural documents will be held in the organisation's information systems. They will generally be in electronic format and can be found with the HR documentation relevant to the organisation's operations.**

**Some organisations will have hard copy policy and procedure manuals.**



**Related Information**

[Sustainability in the Workplace](#)

# CONTINUOUS IMPROVEMENT



**All organisations should have in place continuous improvement methodologies and procedures.**

**This means that the status quo is regularly questioned.**

**Improvements to processes and procedures are constantly considered and implemented wherever the improvement is seen to be of real benefit or where the improvement will add value.**

**Related Information**

[Continuous Improvement](#)

# IMPROVEMENTS TO WORK PRACTICES

Identifying areas for improvement comes from discussing and sharing ideas with team members. Team meetings are an excellent way of doing this.

**Team meeting can be used for:**

- **Brainstorming how problems can be resolved, how resource efficiency and practices can be improved;**
- **Implement systems that will aid improvement;**



# IMPROVEMENTS TO WORK PRACTICES

- Streamline and improve systems and procedures that are causing negative impact;
- Increase awareness about resource efficiency;
- Explain the adverse effects of poor resource efficiency;
- Explain what people should do if they see a breach;
- Identify issues regards sustainability;
- Undertake risk assessment.



There are strategies that could be used by team members to suggest improvements to workplace practices. **Suggestion boxes, incentives and rewards can be used.**



**Thank you for your  
attendance and participation**

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